

**BORANG PERMOHONAN PEMBENTANGAN IJAZAH TINGGI  
APPLICATION FORM FOR POSTGRADUATE PRESENTATION**

PROPOSAL DEFENCE     CANDIDATURE DEFENCE     THESIS PRESENTATION

Jabatan/Department : \_\_\_\_\_

Tarikh/ Date : \_\_\_\_\_ No. Matriks/ Matriks No. : \_\_\_\_\_

Nama/ Name : \_\_\_\_\_

Alamat Surat-menyurat/ Postal Address : \_\_\_\_\_  
\_\_\_\_\_

No. Telefon/ Phone No. : (Rumah) \_\_\_\_\_ - \_\_\_\_\_ (Tel. Bimbit) \_\_\_\_\_  
(Home) (H/Phone)

Emel/ Email : \_\_\_\_\_

Bidang Penyelidikan/ Research Area : \_\_\_\_\_

Tajuk Penyelidikan/ : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bilangan Bab/ No. of Chapter : \_\_\_\_\_

Penyelia/ Supervisor : \_\_\_\_\_  
\_\_\_\_\_

Tandatangan Calon  
Candidate's Signature

Pengesahan Penyelia  
Supervisor Recommendation

.....  
(Nama dan Cop Jawatan)

(Sila pastikan semua butir yang dikehendaki telah diisi dengan lengkap)

Untuk kegunaan pejabat/ Office use only:

Dibentangkan pada : \_\_\_\_\_ Tempat : \_\_\_\_\_ Masa : \_\_\_\_\_  
Date of Venue Time  
Presentation

**NOTA: Kertas kerja perlu diserahkan 10 HARI sebelum pembentangan diadakan  
(Please forward/submit this form not late than 10 DAYS before the presentation)**

## GUIDELINE FOR PROPOSAL DEFENCE

### Duration:

- 2nd Semester for Master's and Ph.D's Candidates (Full Research).
- 3rd Semester for Master's Candidates (Mix Mode).

### Proposal Defence presentation paper

- Presentation of research progress reports within 20-30 minutes (does not include time for questions and answers)
- 5 copy of Research Progress Report (3000 - 7000 words) which include:
  - ❖ Name and registration number with supervisor name in cover page.
  - ❖ Title of thesis/ dissertation
  - ❖ Introduction
  - ❖ Background of Problem Statement
  - ❖ Problem Statement
  - ❖ Research Objectives
  - ❖ Research Questions
  - ❖ Hypothesis (if any)
  - ❖ Importance and relevance of the study
  - ❖ Definition of Term
  - ❖ Scope/ Limitation of Research
  - ❖ Summary of Literature Review
  - ❖ Research Methodology
  - ❖ Description of conceptual framework or a summary of experimental methods (experiment) and equipment requirements (if any),
  - ❖ Preliminary findings/ pilot test (if any),
  - ❖ Research plan leading to the submission of a dissertation / thesis on the date specified
  - ❖ Bibliography
  - ❖ Content of Chapters Suggestions

## GUIDELINES FOR CANDIDATURE DEFENCE

### Duration:

- 5th Semester for Ph.D's Candidates (Full Research).
- 3rd Semester for Master's (Full Research).
- 4th Semester for Master's Candidates (Mix Mode).

### Candidature Defence presentation paper

- Presentation of research progress reports within 20-30 minutes (does not include time for questions and answers)
- 5 copy of Research Progress Report (5000 - 10000 words) which include:
  - ❖ Name and registration number
  - ❖ Title of thesis/ dissertation
  - ❖ Abstract (500 words in Bahasa Malaysia and English)
  - ❖ Research objectives and problem statement
  - ❖ Importance and relevance of the study
  - ❖ Concise literature review
  - ❖ Methodology of study (Explain the methods used in study such as library research, lab work, field work, historical documentary, interview, survey, evaluation and analysis, etc).
  - ❖ Research findings which have been obtained
  - ❖ Concise bibliography
  - ❖ Research plan leading to the submission of a dissertation / thesis on the date specified
  - ❖ List of publications or conference papers presented during candidature (if any)

## GUIDELINES FOR THESIS PRESENTATION

### Duration:

- Before thesis submission
- Only for Ph.D's Candidates

### Presentation paper

- Presentation of research reports within 20-30 minutes (does not include time for questions questions)
- 5 copy of Research Report (3000 - 5000 words) which include:
  - ❖ Name and registration number
  - ❖ Title of thesis/ dissertation
  - ❖ Abstract not exceed 500 words in Malays, Arabic and English; and
  - ❖ Full summary of the purpose and scope of the thesis as well as major findings of the research (3000 - 5000 words).