

**Proposed Graduate on Time Schedule
Major Administrative and Regulatory Milestones for PhD Candidates (PhD – Fast Track)
(Non-Sciences)**

Semester	Activities	Output/ Milestone	Comments
1	<ul style="list-style-type: none"> • Attend Research Methodology Course • Attend Bahasa Melayu course* • Attend English language course** • Familiarization with and use of EndNote, Turnitin, editing software, data analysis and research tools • Conduct Literature Review • Proposal Defence 	<ul style="list-style-type: none"> • Completed Research Methodology course • Fulfillment of language requirements • Presented research proposal 	
2	<ul style="list-style-type: none"> • Extend Introduction section in proposal as Chapter 1 draft • Complete Literature Review • Conduct pilot study / start data collection • Attend at least 3 courses in Upskill Program (including GOT seminar) • PhD Confirmation Defence • Prepare for Candidature Defence 	<ul style="list-style-type: none"> • Literature Review • Thesis Plan/Outline of Thesis • Submission of Publication 1 (review paper / concept paper) • Results of PhD Confirmation Defence (if unsatisfactory, continue as a Master student – refer to Master by Research GOT Schedule in Semester 3) 	<ul style="list-style-type: none"> • Candidates are strongly advised to use reference management software Eg: Mendeley, Bibtex, EndNote
3	<ul style="list-style-type: none"> • Data analysis • Candidature Defence report writing • Attend at least 2 courses in Upskill Program 	<ul style="list-style-type: none"> • Completed Candidature Defence report 	<ul style="list-style-type: none"> • Candidature Defence report should include data collection, findings, thesis outline
4	<ul style="list-style-type: none"> • Data analysis 	<ul style="list-style-type: none"> • Submission of Publication 2 	

Semester	Activities	Output/ Milestone	Comments
	<ul style="list-style-type: none"> Thesis write-up (Chapter 1, 2 & 3) Preparation of manuscripts for submission of publication Attend at least 2 courses in Upskill Program Candidature Defence 	<ul style="list-style-type: none"> Completed Candidature Defence Completed drafts of three chapters 	
5	<ul style="list-style-type: none"> Thesis write-up (complete remaining chapters) Presentation of Thesis Seminar Attend at least 2 courses in Upskill Program Submit 3 Months Notice for thesis submission Attend Thesis Bootcamp 	<ul style="list-style-type: none"> Completed thesis draft Presented Thesis Seminar 	
6	<ul style="list-style-type: none"> Finalize and submit thesis Prepare for viva voce 	<ul style="list-style-type: none"> Submission of thesis Viva voce 	

**Notes:
Monitoring Panel**

- Chairman & 1 member who is an expert in the field and a supervisor. A fourth member is allowed to be appointed if necessary.
- The same panel should follow through the proposal presentation (seminar 1, Candidature Defence and thesis seminar (seminar 2)).
- It is strongly recommended that one member is appointed as internal examiner.
- The main responsibilities of the panel should include the following:-
 - Advise the student to improve the research proposal.
 - Monitor the progress of the student
 - Improve the thesis plan.

*Applicable to all international candidates.

** Applicable to international candidates who are writing their theses in languages other than English.